



Republic of the Philippines  
 Professional Regulation Commission  
 Manila

**MEMORANDUM CIRCULAR NO. 2016- 03**

June 20 2016

**TO: PRC CENTRAL AND REGIONAL OFFICES  
PHILIPPINE OVERSEAS LABOR OFFICES (POLOs)**

**SUBJECT: POLICIES AND PROCEDURES ON PAYMENT AND VALIDATION OF  
EXAMINATION FEES FOR THE 2016 MIDDLE EAST OVERSEAS  
EXAMINATIONS**

Pursuant to Section C no.4 of PRC Commission Resolution No. 2011-627 dated October 18, 2011, the following policies and procedural guidelines for the payment and validation of examination fees for overseas examinations are hereby prescribed:

1. All conditionally-approved applicants based on the list that shall be forwarded to POLOs and posted at the PRC website shall be directed to pay the corresponding examination fees as follows:

Particulars	Amount	Licensure Examination for:
PRC Examination Fee	Forty US Dollars (\$40)	Architects Certified Public Accountants Civil Engineers Electronics Engineers Environmental Planners Mechanical Engineers Nurses Professional Teachers Registered Electrical Engineers Radiologic Technologists Respiratory Therapists
LANDBANK Service Charge	Five US Dollars (\$5)	
<b>Total</b>	<b>Forty Five US Dollars (\$45)</b>	
PRC Examination Fee	Thirty US Dollars (\$30)	Certified Plant Mechanics Electronics Technicians Master Plumbers Registered Master Electricians X-Ray Technologists
Land Bank Service Charge	Five US Dollars (\$5)	
<b>Total</b>	<b>Thirty Five US Dollars (\$35)</b>	

PRC Examination Fee	Twenty Five US Dollars (\$25)	Removal Examinees (Certified Public Accountants, Electronics Engineers, Nurses)
Land Bank Service Charge	Five US Dollars (\$5)	
<b>Total</b>	<b>Thirty US Dollars (\$30)</b>	
<b>NOTE: On top of the above fees, the Remittance Companies (REMCOs) collect a service charge that will be paid upfront by the applicant. Rates vary with each REMCO.</b>		

2. Applicants are directed to remit their payments to the following authorized Remittance Partner Offices of the Land Bank of the Philippines (LBP):

PLACE	REMITTANCE COMPANY PARTNERS	ADDRESS / TEL. NO.
Abu Dhabi, UAE	Al Ahalia Money Exchange	Shop No. 8 Mussafah, New Souq, Al Mussafah Area, P.O. Box 2419 Abu Dhabi UAE Tel. Nos.: +9712 6270004 6268858
	Al Ansari	P.O. Box 325 Abu Dhabi UAE Tel. Nos.: +9712 6224421 6227204
	Al Falah Exchange	Sheik Zayed The Secobd St., (Electra) P.O. Box 3692 Abu Dhabi, UAE Tel. Nos.: +9712 6329888 6346846 6346849
	Al Fardan Exchange	P.O. Box 498 Abu Dhabi, UAE Tel. No.: +9712 6223222
	Delma Exchange	P.O. Box 129869 Abu Dhabi UAE
	Habib Exchange	Shop No. 1 Bldg of Knaish, Khalifa Knaish, Al Qubaisi Sheik Hamdam St., P.O. Box 23 Abu Dhabi, UAE Tel. Nos.: +971 6272656 6272316 6272184
	Lari Exchange	Liwa Street, Abu Dhabi, UAE, P.O. Box 988 Abu Dhabi, UAE Tel. Nos.: +9712 6223225 6223220
	Lulu International Exchange LLC	Level 9 Madinat Zayed Office, Tower, New Airport Rd., Abu Dhabi, UAE Tel. No.: +9712 6547005
	UAE Exchange Centre Abu	P.O. Box 170 Abu Dhabi, UAE

	Dhabi	Tel. No.: +966 322166
Dubai, UAE	Al Ghurair Exchange	702, 7 <sup>th</sup> Floor, Al Masaood Bldg., Maktoum Road, Clock Tower, Dubai, UAE Tel. No.: +9714 2270839
	Al Rostamani Exchange	Al Rostamani Bldg., 4 <sup>th</sup> Floor (Nissan Showroom) P.O. Box 10072, Dubai, UAE Tel. No.: +9714 2951995
	Leela Megh Exchange L.L.L.	Al Souq Al Kabeer, Deira, P.O. Box 6309 Tel. Nos.: +9714 2264628 2265684
	Wall Street Exchange	Deira Central Building, Naif Road, Deira, Dubai, UAE Tel. Nos.: +9714 2284889 2286533
	Progoti Exchange Company	P.O. Box 112999 Abu Dhabi, UAE Tel. Nos.: +9712 4447750 24447760
	Arab Link Money Transfer P.S.C.	P.O. Box 108343 Abu Dhabi, UAE Tel. Nos.: +9712 6509900 26509977
Kingdom of Saudi Arabia	Al Rajhi Banking and Investment Corp. (Tahweel Al Rajhi)	Al Batha Exchange & Remittance Center, 701 Central Area, P.O. Box 22022, Riyadh 11495 KSA Tel. No.: +9661 4050292
Kuwait	Wall Street Exchange Co. WLL	Blk #9 Helal Al Mutaira St. Bldg. #2 Ground Floor Shop #13, Salmiya, Kuwait Tel. No.: +965 1822055
	Al Mulla International	P.O. Box 177 Safat 13002, Safat, Kuwait Tel. Nos.: +965 2410756 2445040 2411481
	Bahrain Exchange Company	P.O. Box 29149 Safat, 13152 Safat, Kuwait Tel. Nos.: +965 2468729 2401859
	City International Exchange Co. WLL	Abdullah Dashti Bldg., Abdullah Mubarak St. Mirqab, P.O. Box – 21804 Safat – 13079 Tel. Nos.: +965 22441845

		1846 8507
	Dollarco Exchange	P.O. Box 26270, Safat 13123, Safat, Kuwait Tel. No.: +965 2412788
	Etemadco Exchange	P.O. Box 20078, Safat 13061, Safat, Kuwait Tel. Nos.: +965 2422584 2458238
	Kuwait Bahrain Exchange	Mirqab St., Shohada St., Al Othman Bldg., 26926 Safat 13130 Kuwait Tel. Nos.: 2721971 2421973
	National Exchange Company	P.O. Box 11520 Dasma 15355, Al Salmiya Salem Al Mubarak St. Opp. The Bank of Kuwait & The Middle East Tel. No.: +965 5736604
Bahrain	Zenj Exchange CO.	P.O. Box 236 Manama, Kingdom of Bahrain Tel. Nos.: +973 17224352 17214405
Qatar	Al Fardan Exchange CO.	P.O. Box 339, Doha, Qatar Tel. No.: +974 4408207
Oman	Laxmidas Tharia Ved Exchange	P.O. Box 1116 Postal Code 131, Al Hamriya, Sultanate of Oman Tel. Nos.: +968 24750830 24750908

**Note: There should be one (1) transaction slip per applicant**

3. The examination fees shall be remitted to LBP using the specified account name and account number below:

Beneficiary/Account Name	<b>TREASURER OF THE PHILIPPINES – FOREIGN CURRENCY DEPOSIT – DOLLAR ACCOUNT</b>
Account Number	<b>0014-0087-21</b>
Bank Name	<b>LAND BANK OF THE PHILIPPINES</b>
Bank Address	<b>LBP INTRAMUROS BRANCH, MANILA</b>
<b>* The Remittance/Transfer Cash Sale Slips shall clearly show the complete name of the applicant as remitter/depositor and the board examination applied for (e.g. JUAN DE LA CRUZ/LET)</b>	

4. For Any Concerns relative to the LBP accredited remittance companies and the processing of payments for examination fees, the applicants may contact the following LBP Overseas Representative Officers (OROs):

Base of Assignment	Contact Details
UAE	Mr. Gerald Heriales Email: <a href="mailto:geraldheriales@gmail.com">geraldheriales@gmail.com</a> Phone: +971 564845068  Mr. Mark Raymond Papa M02_papa@yahoo.com.ph Phone: +971 569299924
UAE, Oman	Mr. Roy Tabamo Email: <a href="mailto:roy_tabamo@yahoo.com">roy_tabamo@yahoo.com</a> Phone: +971 564432788
Bahrain, Qatar, Kuwait	Mr. Francis G. Fellone Email: <a href="mailto:fgfellone@yahoo.com">fgfellone@yahoo.com</a> Phone: +973 34207329
Saudi Arabia, Jordan	Mr. Jose Aryiel G. Castor Email: <a href="mailto:aryielcastor@yahoo.com">aryielcastor@yahoo.com</a> Phone: +966 546782586

5. The POLO shall also direct the applicants to appear at its office on a specified date prior to the schedule of examinations and to present the original and photocopy of the Remittance/Transfer-Cash Sale Slip to the official delegates of PRC as proof of payment.
6. The PRC officials shall validate the remittance of the applicants before issuing the Official Receipt and Notice of Admission. Under no circumstances shall an Official Receipt and Notice of Admission be issued to an applicant unless the correct and valid amount of remittance has been established.

Please be guided accordingly.



**TEOFILO S. PILANDO, JR.**  
Chairman