



PROFESSIONAL REGULATORY BOARD OF NURSING  
Resolution No. 01  
Series of 2021

**DESIGNATION OF BOARD FOCAL PERSONS FOR THE EVALUATION AND APPROVAL OF APPLICATIONS FOR THE LICENSURE EXAMINATION**

**WHEREAS**, the Professional Regulation Commission (Commission) issued Memorandum Order No. 04 (s. 2016) on the “Streamlining of Procedures in the Preparation of Board and Commission Resolutions and other Official Issuances involving Policy Decisions and Directives; **Actions and/or Decisions on Applications for the Licensure Examination**, Registration without Examination, Issuance of Certificates of Accreditation, Certificates of Compliance (COCs), Certificates of Authority to Operate, Certificates of Registration of Corporations and Partnerships for the Practice of Profession and other Similar Applications”;

**WHEREAS**, Part V of the Memorandum Order mandates each of the Professional Regulatory Boards (PRBs) to appoint or designate, subject to the approval of the Commission, their respective Focal Persons who shall be primarily responsible for the evaluation and approval of applications for the professional licensure examination;

**WHEREAS**, the said Memorandum Order further prescribes the process cycle time within which the concerned offices and the Board Focal Person shall act on all applications filed for admission to the licensure examination;

**WHEREAS**, PRBs are further directed to set the minimum standards that will guide or serve as reference for the PRBs Focal Persons in the evaluation of all applications for the licensure examination;

**WHEREAS**, the Professional Regulatory Board of Nursing (Board) issued Resolution No. 07 (s. 2017) on the appointment or designation of **FLORENCE C. CAWAON**, Board Member, or in her absence **CARMELITA C. DIVINAGRACIA**, Officer-in-Charge, as the Focal Persons for the evaluation and approval of applications for the licensure examination;

**WHEREAS**, the Board agreed, during its 23 November 2020 meeting, to designate **ELSIE A. TEE**, Chairperson, as the new Focal Person for the evaluation and approval of applications for the licensure examination and to retain **CARMELITA C. DIVINAGRACIA**, Board Member, as the alternate.

**IN VIEW WHEREOF**, the Board **RESOLVES**, as it hereby **RESOLVED**, to recommend the appointment or designation of **ELSIE A. TEE**, Chairperson, or in her absence, **CARMELITA C. DIVINAGRACIA**, Board Member, as the Focal Persons for the evaluation and approval of applications for the licensure examination.

**RESOLVED FURTHER**, that the appointed or designated Focal Persons shall exercise the duties and responsibilities within the prescribed period and strictly within the bounds of the authority granted by Memorandum Order No. 04 (s. 2016) and this Resolution.

**RESOLVED FURTHERMORE**, that the documentary requirements for admission to the Philippine Nurse Licensure Examination (PNLE) shall be those prescribed in the attached Documentary Requirements (Annex A). Nothing however shall bar the Board from modifying or revising the list of documentary requirements for the PNLE as stated in Annex A of this resolution.

**RESOLVED FINALLY**, the list of requirements shall be implemented beginning November 2021 PNLE.

Let a copy of this Resolution be furnished the PRC Central and Regional Offices, Accredited Professional Organization for Nurses, and the Academe.

This Resolution shall take effect upon approval.

Done this 26<sup>th</sup> day of April, 2021 in the City of Manila.

  
**ELSIE A. TEE**  
Chairperson

  
**CARMELITA C. DIVINAGRACIA**  
Member

  
**CARFREDDA P. DUMLAO**  
Member

  
**ZENAIDA C. GAGNO**  
Member

  
**ELIZABETH C. LAGRITO**  
Member

  
**MARYLOU B. ONG**  
Member

  
**MERLE L. SALVANI**  
Member

**ATTESTED:**

  
**ATTY. OMAIMAH E. GANDAMRA**  
OIC, PRB Secretariat Division

**APPROVED:**

  
**TEOFILO S. PILANDO, JR.**  
Chairman

  
**YOLANDA D. REYES**  
Commissioner

  
**JOSE Y. CUETO, JR.**  
Commissioner

## **Annex A**

The following shall be the requirements for application to the Philippine Nurse Licensure Examination:

PSA Birth Certificate  
PSA Marriage Contract  
TOR with scanned picture and Remarks "For Board Examination Purposes"  
(First timers and Repeaters)  
Notarized Certificate of Undertaking signed by the Dean and Registrar\*  
Payment: Ph 900.00 – complete  
Ph 450.00 – conditioned/removal

\**Certificate of Undertaking* signed by the Dean and Registrar, duly notarized. The certification shall specifically state the College of Nursing Dean, under pain of legal sanction, vouches for the completion of all competency-requirements of its graduates and therefore allowed to graduate.